



GENERAL DISTRIBUTION

DATE: 20 Ramadan 1441

13 May 2020

TO: All Departments

King Faisal Specialist Hospital & Research Centre

(General Organization) - Riyadh

King Faisal Specialist Hospital & Research Centre REF: GD:752-41

(General Organization) - Jeddah

King Faisal Specialist Hospital & Research Centre

(General Organization) - Madinah

FROM: Majid Alfayyadh, MD, MMM

Chief Executive Officer, Kfsh&RC

Office Of The CEO

SUBJECT: REMINDER: UNIVERSAL MASKING INSIDE THE HOSPITAL PREMISES

In reference to General Distribution memoranda (<u>GD:733-41</u>), (<u>GD:732-41</u>) and other previous communications about universal mask wearing inside the Hospital premises and other personal protective equipment (PPEs) in order to prevent the spread of COVID-19 and protect employees and patients against this illness, all employees are being reminded to strictly adhere to that at all times.

Failure to adhere to the above instructions shall be subjected to disciplinary actions as stated in the Employee Relations Manual (ERM) – Chapter V "Employee Conduct, Responsibilities and Disciplinary Procedures".

Your cooperation and strict adherence to the above is highly appreciated and expected.

Thank you.

MIF

CC: Tradi

Ahmed Essa, MS, Director, Organization & Management, O&M Yousef Alharbi, PhD, Chief Human Capital Officer, HRM-CL

Mohammed Alotaibi, MD, MBA, Deputy Chief Executive Officer, Healthcare Delivery, CEO-HD