

1. How can I enter the telework assignment?

Via Oracle System>> self-service>> absence management>>Telework.

For further clarification, please refer to GD:713-41, COVID-19 PRECAUTIONARY MEASURES: TELEWORK IMPLEMENTATION.

<http://www.kfshrc.edu.sa/store/media/ded.pdf>).

2. Some of my staff need to come to the hospital for 2 or 3 hours less or more. Do they need to enter telework request for the remaining hours?

Currently, no partial hours should be entered.

for further clarification, please refer to GD:713-41, COVID-19 PRECAUTIONARY MEASURES: TELEWORK IMPLEMENTATION.

<http://www.kfshrc.edu.sa/store/media/ded.pdf>).