

# RESEARCH ADVISORY COUNCIL

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## GUIDELINES FOR PROPOSAL 'AUTHORSHIP'

- 1 Proposals that originate from KFSH&RC
  - 1.1 The credit for being on a proposal should be based on:
    - a) a substantial contribution to conception or design, or to drafting of the proposal or revising it critically for important intellectual content, as well as,
    - b) taking responsibility for the proposal by endorsing the submitted version.Participation solely in the following is not sufficient:
    - a) Acquisition of funding
    - b) Referring patients
    - c) Supplying materials/samples
    - d) General supervision of the research group
    - e) Technical assistance
    - f) Statistical data analysis
  - 1.2 Being a Principal Investigator (PI), Co-principal investigator (Co-PI) or co-investigator should be a joint decision of the investigators. However, the PI should be at the Associate Consultant/Consultant level for interventional clinical proposals and should be a permanent employee of KFSH&RC for all proposals. In the event the PI leaves the Institution, a suitable replacement, fulfilling the above criteria, should be nominated by the departing PI, and approved by the Department Chairman and the RAC.
  - 1.3 The PI is responsible for:
    - a) all reporting to the Research Advisory Council in a timely manner;
    - b) overall management of the project;
    - c) data and consent forms to be submitted for review if required; and
    - d) authorship/order of authorship for all resulting publications.
- 2 Proposals that originate from outside the KFSH&RC
  - 2.1 For multi-centre study proposals where the PI is from an institution other than KFSH&RC, a KFSH&RC Primary Investigator and a KFSH&RC co-investigator(s) should be designated. The credit for being on such a proposal should be based on:
    - a) extensive review of the proposal to ensure that it complies with RAC Guidelines/Standards, with appropriate revision, if required;
    - b) Commitment to carrying out the KFSH&RC part of the proposal in a timely manner; and
    - c) taking responsibility for the KFSH&RC part of the proposal by endorsing the submitted version.
  - 2.2 Being a KFSH&RC Primary Investigator or KFSH&RC Co-investigator should be a joint decision of the KFSH&RC investigators and the external PI.
  - 2.3 The KFSH&RC Primary investigator is responsible for:
    - a) all reporting to the Research Advisory Council in a timely manner;
    - b) overall management of the KFSH&RC part of the project; and
    - c) data and consent forms to be submitted for review if required.